

# REPORT OF IQAC 2008-09





## PART-A

**What is the plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and what is the outcome ?**

M.L. Dahanukar College of Commerce, Vile Parle is a commerce college which is rapidly expanding its horizons. The college over a period of few years has the foresight to change from the traditional purely commerce stream to a modern, need based vibrant multi course commerce college. The college caters to a large number of students coming from different backgrounds and culture. The motto of the college has always been and continues to be in a position **to provide an ambience for overall development of the students and develop responsible citizens for our Great Nation.**

Keeping this in mind and to bring about quality enhancement amongst the students, our college has laid down the following objectives :

### 1. Objectives :-

- Complete the construction work in the college and improve the infrastructural facilities like computer facilities, modern canteen, additional class rooms for the fast expanding self financing course.
- To conduct seminars and workshops in the college.
- To academically orient the students to concentrate on merit along with the overall development of the personality.
- To encourage research and research oriented activities for the teachers as well as students.
- To train the students for future life by providing them training to make them employable.

To achieve these objectives the college conducted the following activities :-

- Organising seminars in the college and encouraging the teachers to attend and present papers in seminars.
- Carrying out social service activities.
- Training the students in communication skills.
- Inviting industries for campus recruitments.

Contd..2..



Our achievements are as follows :-

College has organized the following seminars/workshops

- Workshop related to self study techniques, Time Management, Stress, Management by **Ms. Mugdha Barve – Educational Counselor**
- Workshop on Concentration, Memory Technique in Yoga by **Smt. Meera Phansekar.**
- **Guidance Lectures** in Economics, Hindi, Organisation of Commerce & German by respective subject experts.
- A seminar by officials of **Shamrao Vithal Bank** for students of B.B.I.
- Leadership Training Camp by Juha Ushi & his team from **Finland.**
- **Inter-collegiate one day seminar** alongwith members of **Board of Studies, University of Mumbai.**
- A lecture by **Prof. Mat Huiner & Annie Wei, University of York** on Educational Counselling.
- A seminar by **Emkay Global Share & Stock Brokers Ltd.** for students of B.M.S.
- A students Interaction Programme with students from **University of Taiwan.**
- Special Guidance lectures by **Ruchika Desai – Brand Manager – Bisleri HRD.**
- A Talk by **Ajay Shukla – Head, N.G.O. Hitech Foundation.**
- A lecture by **Asghar Khan – Birla Viking Travels.**
- Personality Development Workshop by a team of **Gillete Company.**
- A demonstration by **Mr. Kurlekar** on Kashidakari, Glass and Fabric Painting.

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2. Introduction of innovation programme :

- i) Remedial lectures for students coming from the backward caste category are conducted by the subject teachers. Students who have failed in the F.Y.B.Com. and S.Y.B.Com. college annual exams could take the benefit of these classes.
- ii) The Reader's Club continued with its numerous activities to encourage English language development and improve the communication skills amongst the students.
- iii) Alongwith the numerous self financing courses functioning in the college (BMS, BAF & B.Sc.(IT), BBI) a new course of BFM was also started in the college.
- iv) Conducting Industrial Visits :-  
Studying on the field (or as in our case, the industrial units) creates a long lasting impact on the young minds of the students. Industrial visits help to give form and shape to many complicated terminologies and thereby make teaching and learning more effective. Keeping this in mind our college organized the following industrial visits :

3. Conducting activities of social relevance :-

Education is not complete unless we can create a sensitivity in the minds of the students and a sense of social responsibility amongst them. Accordingly the college NSS unit and the Rotaract Club conducted the following activities :

- Blood Donation Drive
- Creating awareness about the problem of (slow learners)
- Residential camp by the N.S.S.
- Student volunteers helped the Mumbai Police in maintaining discipline during Ganesh Visarjan & the Mt. Mary Fair.
- Rakhis made by the handicapped children were displayed and sold in the college and the money collected was forwarded to the handicapped students' school.
- The college (staff and students) actively participated in the solidarity march organized after the 26<sup>th</sup> Nov'2009 attack at Shivaji Park to condemn the act of terrorists.
- NSS unit along with Mumbai Police organized a special lecture on Alert Mumbai, post 26<sup>th</sup> Nov'2009 attack.



4. Inviting industries for campus recruitment :

The college has always provided a platform for job opportunities to deserving students but this year, due to economic recession, there was no campus recruitment.

**PART B**

1. Activities reflecting the goals and objectives of the institution :

The institution's goal & objectives –

The goals and objectives of the institution are

- To inculcate a sound value system in the minds of the students.
- To provide education, which will prepare the student for facing the hardships of life.
- To prepare the student for future occupation/job.
- To develop the all round personality of the students.

The various Organizations/Associations functioning in the college are :-

a) Students' Council (Degree College) :-

The Council is formed in the beginning of the academic year strictly as per the guidelines provided by the University. The council aims to provide opportunities to numerous students to explore and discover the potential hidden talents within them. The council functions throughout the year and conducts numerous curricular and co-curricular activities of students' interest.

b) Students' Forum (Junior College) :-

The students' forum is a parallel body functioning for the benefit of the junior college students. The forum is a powerful platform for the young students of junior college to showcase their talents. The students' forum has huge student support and conducts numerous curricular and co-curricular activities.

c) Cultural Committee :-

The cultural committee is primarily responsible for conducting cultural activities like singing, dancing, dramatics, music etc. The committee is extremely popular amongst the students at large and conducts numerous activities throughout the year.



d) Marathi Natya Mandal :-

The mandal, as the name suggests is a platform for young artists experimenting in the field of theatre. The mandal has to its credit dramas in marathi which are a pleasure to see for theatre lovers.

e) Marathi Vangmay Mandal :-

The Marathi Vangmay Mandal works towards propagating marathi language amongst the youngsters via the medium of curricular and co-curricular activities.

f) National Social Service (N.S.S.) :-

The National Social Service scheme has been started by the University in order to sensitize the students to various social problems present in the society. Developing moral values amongst the students is very important especially in today's materialistic world. The NSS unit of our college works in this direction and conducts numerous services of social relevance.

g) Commercial Lab. :-

The Commercial Lab organizes a variety of activities like seminars, workshops, visits etc. The lab is an endeavour to align the students towards commercial development.

h) Co-operative Store :-

Various objects of students' interests like pens, journals, college stationeries etc. are sold at a no profit, no loss policy.

i) Hindi Sahitya Mandal :-

The Hindi Sahitya Mandal works towards propagating Hindi language amongst the youngsters through numerous curricular and co-curricular activities.

j) Readers' Club :-

The Readers' Club aims at improving the communication skills and soft skills such as reading/pronunciation/English speaking/ writing/ Group Discussion/Job skills/presentation skills etc. to prepare them for the job market.

k) Special Coaching program:-

To encourage the students appearing for H.S.C. Board Examination special coaching classes are organized for the students.



**l) Sports :-**

A healthy mind can exist only in a healthy body and training in sports will help an individual in this direction. The college gives opportunities to students to actively participate in numerous sports and special coaching is also provided to some.

Sports including Volleyball, Rifle Shooting, Judo, Kick Boxing, Karate, Chess are encouraged in the college.

**m) Green Fire Association :-**

It is a Nature's Club initiated in the college to create greater awareness and love for the environment. The association organized a trek and a nature trail for the students.

**2. New academic programmes initiated (UG and PG) :--**

Many self financing courses such as

- a) **B M S**            Bachelor of Management Studies.
- b) **B A F**            Bachelor of Accounts & Finance.
- c) **B B I**            Bachelor of Banking & Insurance.
- d) **B. Sc. (IT)**    Bachelor of Science In Information Technology.
- e) **B F M**            Bachelor of Financial Markets.

**3. Innovations in curricular design and transaction :--**

Curricular Designing is done at the University level by special committees appointed by the University and the Joint Board of studies. Some of our Senior Teachers are members of these committees.

Despite the constraints the teachers do try to make the curriculum more explicit by conducting industrial visits, guests lectures, nature treks & trails etc. This serves to pique their curiosity in the topics and build confidence in the minds of the students.

**4. Inter – disciplinary programmes started :--**

Being a Single Faculty programme there is limited scope for the same.

**5. Examination reform implemented :--**

As per UGC and University Recommendations.

**6. Candidates qualified : NET /SET / GATE etc**

NIL.



**7. Initiative towards faculty development programme :--**

NIL

**8. Total number of seminars/workshops conducted :--**

Under **special coaching programme** for students the following were arranged :

- Workshop related to self study techniques, Time Management, Stress, Management by **Ms. Mugdha Barve – Educational Counselor**
- Workshop on Concentration, Memory Technique in Yoga by **Smt. Meera Phansekar.**
- **Guidance Lectures** in Economics, Hindi, Organisation of Commerce & German by respective subject experts.
- A seminar by officials of **Shamrao Vithal Bank** for students of B.B.I.
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9. Research projects :--

NIL

10. Patents generated, if any :--

NIL

11. New collaborative research programmes :--

NIL

12. Research grants received from various agencies :--

NIL

13. Details of research scholars :--

NIL

14. Citation index of faculty members and impact factor:

NIL

15. Honors/Awards to the faculty :--

NIL

16. Internal resources generated :--

There are no internal resources generated.

17. Details of departments getting SAP, COSIST (ASSIST)/DST, FIST, etc. Assistance/recognition :--

As our college provides mainly undergraduate courses, there is no provision for getting the category of departments with SAP, COSSIST etc.

18. Community Services :

The NSS unit of college conducted a number of community based services like

- conducted a **blood donation camp** and 86 bottles of blood were collected to help the Thalassemia patients.
- helped the **R.T.O.** in controlling crowd during the Ganesh Visarjan.
- Participated in a **rally** to give message about **AIDs awareness**.

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- Conducted a 10 days **residential camp** at **Saphale** where they helped in cleaning the surrounding areas, trees plantation, soil conservation and also conveyed to them the message of importance of education.
- The Rotaract Club conducted a **visit** to a **mentally challenged home** and a visit to **Deaf and Dumb School**. Rakhis made by these students were sold in the college by the Rotaract members.

19. **Teachers and officers newly recruited :--**

There are some new appointments of teachers according to the subject requirement or resignation/retirement of some teachers. Head Clerk, Sr. Clerk are internally filled in by promotion, no new officers are directly recruited in the college office. At the same time appointments of additional staff for Library/SFC were made as per the requirement.

20. **Teaching – Non-teaching staff ratio :--**

Teaching Staff	Non-Teaching Staff	Ratio
25 (18+7)	28 (13+15)	25 : 28

21. **Improvements in the library services :--**

Laminated Identity Cards and Library Cards are issued to students of all courses with the help of computers. The students enter their details such as name, roll-no, division etc. on computers and a data base is created by the students themselves which is used in the preparation of I-cards.

22. **New books / journals subscribed and their cost :--**

Every year, text-books, reference books and various journals are purchased according to requirements of students and teachers.

The details of Library stock are provide below :

**Library Stock added during the last year 2008-09 & their cost for Test Books & Other Books**  
**(B M S)**

Total Number of Books Added	Total Amount Spent (In Rs.)
6271	263501/-

**Periodicals**

Total Number of Periodicals	Total Amount Spent (In Rs.)
14	24075/-

Contd..10..



**Library Stock added during the year 2008-09 & their cost for  
Test Books & Other Books  
(Degree)**

Text Books	Others Books	Total Books	Total Amount Spent in Rs
995		1069	129000/-

**Periodicals**

Total Number of Periodicals	Total Amount Spent
30	6000/-

**U.G.C**

Total Number of Periodicals	Total Amount Spent
36	29228/-

23. **Courses in which student assessment of teachers is introduced and the action taken on student feedback :--**

The teachers are assessed by students by filling the forms prepared accordingly to guidelines of NAAC. The process is applicable to all teachers (visiting/regular/C.H.B. etc.). The response-sheets are collected by class-teachers and handed over to the professor-in-charge of this work, and are shown to respective teachers. The points and suggestions of students are noted down and proper action is taken by the teachers.

24. **Unit cost of education :--**

Total No. of Students	Total Exp. ( Sal. & Non. Sal)	Rs.
1983	16215860	8177.00

25. **Computerization of administration and the process of admissions and examination Results, issue of certificates :--**

The entire Administrative work is computerized and it is carried on with the help of latest softwares.

The processes of Admissions, Examinations, Results etc. are also completed using computers.



26. **Increase in the infrastructural facilities :--**

There are many changes in the infrastructure of the college. The canteen is being renovated. Some new class-rooms are constructed and a few larger rooms are reconstructed to provide more class-rooms.

27. **Technology up gradation :--**

New computers, printers & LCDs are purchased in the office and library so as to expedite the administration work. The details are provided below :

No. of Computers in the office	:	7
No. of Printers in the office	:	2
No. of Printers in the SFC office	:	1
No. of Computers in SFC office	:	3
No. of CPU with LCD in SFC office	:	1
No. of LAPTOPS in SFC office	:	1
No. of Computers in the Library	:	3
No. of Computers in the SFC Library	:	1

28. **Computer and internet access and training to teachers and students :--**

A fully equipped computer laboratory with qualified lab assistant is made available to the students from 9.00 a.m. to 5.00 p.m. Free internet facility is provided to students and teachers. Though, no special training is provided to teachers or students, the respective subject teachers impart knowledge to students with the help of practicals.

29. **Financial aid to students :--**

The deserving students are given maximum financial assistance and help in the form of

- Freeships and Scholarships
- Full set of Text books
- Concession in Tuition Fees.



30. Support from the Alumni association and its activities :--

Our past students organize various activities. A special mention must be made about a programme of songs by **Shri Shridhar Phadke & Smt. Aarati Arklkar**. It was followed by dance performance by **Smt. Kirti Bhavalkar** and her group of dancers.

31. Support from the parent-Teacher Association and its activities :--

Every year, meetings with parents are organized at the beginning of the year and guidance about the various subject options is provided. Counseling sessions are arranged to inform the parents regarding career options available within the college as well as elsewhere.

32. Health services :--

The services of a regular medical practitioner, Dr. Joglekar are provided as and when required.

33. Performance in sports activities :--

The students have ample scope to participate in various sports activities such as Volleyball, Kabbaddi, Cricket, Carom, Badminton, Table Tennis, Chess, Judo, Boxing, Karate, Athletics etc.

Some of the remarkable achievements of our students in sports at Inter Collegiate Competitions organized by **Sports Dept. of University :**

- Miss **Nidhi Shah** (M.Com.) bagged a **gold medal in Judo**. She was also selected for the final interview for the award of 'Best Student of the University'.
- Mr. **Haresh Gotad** (T.Y.B.Com.) received a **Silver medal in Judo**.
- Miss **Suchita Bachim** (F.Y.B.A.F.) was recipient of **Gold Medal** in 800 mts. **running**.
- Our **Chess** team bagged a **Gold Medal**.
- Our **Volleyball** team (Boys) secured **runners-up** position.
- Our **Volleyball** team (Girls) secured a **Bronze medal**.



34. **Incentives to outstanding sportspersons :--**

- Special cash prizes and certificates are given to students who have excelled in various sports activities both at Inter university as well as inter collegiate levels.
- Special recognition is given to the Best sports person of the year.
- Special coaching is provided to students participating in volleyball tournaments and Kabbadi matches as well as Foot ball & Cricket.

35. **Student achievements and awards :--**

Event	Organised by	Rank (If any)
a. Classical Singing Sur. Malhar	Mumbai University	1 <sup>st</sup>
b. Solo Classical Instrument (Umang)	Umang	2 <sup>nd</sup>
c. Western Dance	Umang	2 <sup>nd</sup>
d. Classical Vocal Singing	Mumbai University	Gold Medal
e. Semi Classical Singing	--"	Gold Medal
f. Light Vocal Singing	--"	Gold Medal
g. Classical Western Instrument	--"	Silver Medal
h. Indian Group Song	--"	Bronze Medal
i. Folk Dance	Youth Festival	Consolation
j. Elocution		1 <sup>st</sup>
k. 'E' TV Sur Sangam Marathi Singing Comp.		1 <sup>st</sup>

36. **Activities of the Guidance and Counseling Cell :--**

Workshops and seminars are organized to provide the students 'Career Guidance'. The services of a professional counselor are available to all students of the college, who visit the college once a week to meet and guide the students. The facility has helped a lot to the needy students, both personally and professionally.

37. **Placement services provided to students :**

Because of recession, the job market is down. hence recruitment through campus interviews was not possible.



38. Development programmes for non-teaching staff :--

The smooth functioning of the college is entirely because of our efficient non-teaching staff. Soft skills development programmes are arranged, to polish & enhance their skills. College Students' Council conducted one programme, especially for non-teaching staff consisting of many games, which was followed by lunch.

39. Best practices of the institution. :--

- inform parents about lack of attendance of their wards/children
- encourage students to begin new activities like Green Fire Association to spread awareness about the environment and to imbibe a culture of environmental protection (care) in the young minds of the students.
- appoint some of our past students who acquired professional qualifications such as C.A., C.S. solicitors etc. as full time/visiting faculties for a Self Financing courses, so as to help our students and increase the bondage of alumni's.
- **Freshers' Parties** and **Orientation** Programmes are organized to welcome new students at F.Y. levels

40. Linkages developed with National / International, academic research bodies. :--

NIL

41. Any other relevant information :--

NIL

Contd..15..



**Part C: Detail plan of the institution for the next year :--**

Detail Plan of the institution for the next year –

1. An Audio Visual Aid Room for the benefit of students
2. 2 library cards to every student one each for issue of journals and reference book.
3. Special Research Room facility for teachers with modern amenities like Dual Core Computers, Research Journals, Thesis for references etc.
4. Complete the construction work in the college and improve the infrastructural facilities like computer facilities, modern canteen, additional class rooms for the fast expanding self financing course.
5. To conduct seminars and workshops in the college.
6. To academically orient the students to concentrate on merit along with the overall development of the personality.
7. To encourage research and research oriented activities for the teachers as well as students.

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Name & Signature of the,  
Co-ordinator, IQAC

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